

Nailstone Community Group Minutes

24.10.19

Present: Phil, Alec, Jen, Dan, Tim, Sharon, Sarah T, Sam, Deryck, Nicky, Wendy, Claire

1a and 1b Chair & Update Committee Members/Constitution

- Need to revitalise committee as we don't have a clear idea of who is doing what. Apart from the chair, the roles were not reassigned at the AGM earlier in the year.
- At the moment, everything is falling to the co-chairs to do which is unrealistic and unfair.
- Possible suggestion of having one person to co-ordinate each event.
- Wendy has resigned as Co-chair due to increased work commitments

Action: Sam to go away and set up a rough idea of how the committee could function going forward. Bring these ideas along to 14th November meeting to move things forward.

2. Confirmation/Clarity on Community Group Events

- Criticism seems to have arisen over what the community group is funding.
- Sam has suggested we need to have clarity over what the community group is actually funding.
- Seems to be cross over between what is happening in the village and what we are actually funding.
- Sam has suggested maybe doing a list of what is run by the pub and what is run by the community group to avoid speculation.
- We don't necessarily fund events but we do support local events.
- Need to use newsletter and noticeboard to further publish events as some things are not well known such as pudding club.
- Sharon has worked hard to keep website up to date & is happy to continue doing so.

Action: After the planning meeting in January, we will re-launch the website.

3. Donation from the History Group

- The history group is going to be closed down and donating their funds to the community group. £75.61 donation.

4. Application to Parish Council to support printing of newsletter

- An additional application for £50 for the newsletter has been made.
- Parish council would like a centre piece spread in the newsletter – approved at meeting to proceed

5. Confirmation of Numbers for Senior Citizens Lunch & Assign Coordinator

- Senior Dinner on Weds 18th December.
- Sam has got the event started in order to secure Meg's catering.
- Need to confirm numbers of seats (35-38), would be nice to give volunteers lunch too, number of meals and we can plate up and take meals to people who cannot make it
- Looking at saying 50 to Meg.
- Pub are doing soup, Meg is doing dinner and the community group are doing puddings and crackers. Janet is doing mince pies. Wendy to get crackers from Costco.
- Claire has sorted out volunteers for helping on day (Claire, Marlene, Lynn, Hannah, Diana and Becky).

Actions: Co-Ordinator still to be assigned to run event. See above bullet point for individual actions.

6. Fuddle

- Date does not need to be re-arranged still on Thursday 19th December – details to be agreed at Thurs 14th November meeting

7. Pudding Club

- Next pudding club is 18th November.
- Need to try and push more before event.
- Sarah T to do poster for the next pudding club.
- Sharon to take ownership of pudding club.
- Sharon to put on Nailstone website and email to parish council to try and extend the membership of the pudding club.
- Sharon will also email the lady in charge of the WI.

Actions: Sharon and Sarah T have actions to push the group. See above bullet points

8. Santa's Grotto

- Event confirmed Sat 21st December 2-4pm
- Claire to take lead on organising event and Alec helping.
- On the day Sharon and Nicky helping.
- Wendy and Sarah F to sort cash.
- Scale down event from presents to selection box per child.
- Bob booked to be Santa.

9. Sing Song around the tree

- 23rd December
- Sarah F and Sam B to sort.
- Do we need to do reminders of all Christmas events the week before each event?

10. Secret Santa

- Draw on 14th November.
- Gift has to come from a charity shop – Sharon's idea. (£5 limit.)

11. Planning Meeting January

- Diary an official meeting once a month - 14th November and 5th December.
- Possibly do third Thursday of each month for official meeting – TBC at Jan meeting.

Action: Date still needs to be set in January to have a planning meeting – agree with Janet at 14th November meeting

12. Allotments

- If ten people, make an enquiry about an allotment then parish council have to investigate. If people could drop letters in that would be helpful.

Action: Sam to add post to FB group & note required in next newsletter

13. Footpaths

- There are a lot of leaves on footpath which are making things dangerous.
- Query there is a 60mph sign still up next to Cadeby homes?
- A planter has also been abandoned next to someone's house.
- Deryck has not been notified via email of any footpath issues.
- Deryck happy to carry on being point of contact.
- Need to resurrect this in the newsletter and elsewhere.

Actions - Update needs to be made to the parish council – Sam to action.

14. Church Window Dressing

- We won't be contributing a window this year.
- Sharon is doing the Knit and Natter one instead this year.

Actions – Alison to be contacted to decline invitation from church – Sam to action.

15. Committee Member to Liaise with pub over dates

- Wendy to liaise with Claire over dates for future events at the pub.

16. Newsletter

- Do it quarterly but if we have something specific then do a flier.
- Set dates at January meeting for when newsletter to be issued.
- Sarah T to get ready for the November meeting.
- Feedback suggests following changes need to be made - less content, Font needs to be 12 point, on two sheets of A4 and stapled at the top.
- Claire has kindly offered for the pub phone number to go on the newsletter as a point of contact. Include pub opening hours.
- Add to newsletter about self-funding of commemoration event. Including donations of money and time.

17. Facebook Admin

- Jen is now admin on the Facebook group as well.
- Short policy on what is and isn't allowed from an admin point of view.

Action - Jen to draft policy for admins and rules for users.

18. Any other business

- Sharon handed out a very detailed summary report of the wonderful commemoration event.
- Quiz nights funded the commemoration event.
- The event raised £725.90 to be donated to the Poppy fund.
- A huge thank you from the community of Nailstone to Sharon and all her wonderful volunteers and everyone else who supported the event in any way.

19. Next Meeting

14th November