

Bill Cullen MBA (ISM), BA(Hons) MRTPI
Chief Executive

Please Ask For: Rebecca Owen
Direct Dial/Ext: 01455 255879
Email: democraticsupport@hinckley-bosworth.gov.uk
Your Ref:
Our Ref: 18/01288/FUL
Date: 8 August 2019

Nailstone Parish Council
C/o 8-10 Occupation Road
Nailstone
Nuneaton
Leicestershire
CV13 0QG



Hinckley & Bosworth Borough Council

Dear Sir/Madam

DESCRIPTION : Erection of six dwellings and alterations to the existing Public House.
LOCATION : The Bulls Head 88 Main Street Nailstone Nuneaton

The above application will be reported to the 20 August 2019 meeting of the Council's Planning Committee.

The Council operates a procedure of public speaking at Planning Committee and any request to speak **must** be made to the Council's Democratic Services Officer **by 4:00 pm on 16 August 2019**. You may request to speak by email at democraticsupport@hinckley-bosworth.gov.uk, in writing at the address below or by telephone on 01455 255879. Requests can be made from the Monday following receipt of this letter. It should be noted that speaking at meetings of the Planning Committee is limited to those that have already made a written comment on the application and is on a first-come-first-served basis.

If you arrange to speak, please arrive at the Hinckley Hub by 6.20 pm. You will need to sign in at reception, where you will be escorted to the De Montfort Suite.

The meeting starts at 6.30p.m. Your attention is drawn to the explanatory details overleaf which outlines the public speaking procedure.

A copy of the Planning Committee Agenda is available to view online five working days prior to the date of committee using the following link:- www.hinckley-bosworth.gov.uk/planningcommittee.

Yours faithfully

Nicola Smith
Interim Head of Planning

Public Speaking at the Planning Committee

Formal Procedures

Hinckley & Bosworth Borough Council is committed to open government and public involvement in the planning process. It believes that whilst all written comments are fully considered, people may be able to make their views known more effectively if they are not limited to making comments in writing. For applications considered at the Planning Committee meeting, public speaking allows those involved in the planning process a chance to "have their say". The following information will help you to understand this process and sets out the procedure that must be followed. Public speaking, however, is not a right, and is provided at the Chairman's discretion. The Chairman's decision on allowing public speakers on any particular item is final.

Method of Decision Making

The determination of applications can either be delegated to officers or reported to a meeting of the Planning Committee. Full details of the delegation arrangements are set out in the Council's constitution.

Who can speak at the meeting?

Speaking at meetings of the Planning Committee is limited to:

- 1 An objector to a planning application where:
 - The objector has made a written comment on the application setting out the reasons for objection.
 - The grounds of objection raise material planning consideration.
 - The objector has given notice of a wish to speak and received confirmation that the request has been accepted.
- 2 An applicant (or agent appointed to act on their behalf).

Where more than one objector requests to speak at the meeting every attempt will be made to put the speakers in touch with each other so they can choose one spokesperson. If no agreement is reached, the first person that made the request shall speak.

What can I say?

You can only speak about issues that you, or the other objectors, have already raised in written comments to the Council. It will help if you are clear and concise and confine your points to relevant planning issues, for example:

- Layout and density of buildings
- Overshadowing, overlooking and loss of privacy
- Appearance and character of the development
- Traffic generation, highway safety, parking
- Noise disturbance or other loss of amenities
- Relevant planning policies

Avoid reference to matters that are irrelevant to planning such as:

- Boundary disputes, covenants or other property rights
- Personal remarks
- Reduction in property values
- Loss of private view over the land
- Matters dealt with under other laws (e.g. licensing)

What is the procedure at committee?

The following procedure will apply at the committee meeting:

- The Chairman will announce each application in turn.
- A Planning Officer will make any introductory comments.
- The order of speakers will be the objector, followed by the applicant (or agent). Speakers will be allowed a maximum of **3 minutes** each to address the committee.
- Members will have the opportunity to question the speakers to establish matters of facts only. The speakers may not cross-examine each other, be cross-examined by Members, nor ask questions of either the Officers or Elected Members.
- A Planning Officer will have the opportunity to respond to the comments made by the speakers.
- The committee will then consider the application and ask any questions and a Planning Officer and/or Legal Officer will be allowed to make concluding points, if any.
- The committee then vote on any proposition or amendment, which is moved and seconded.
- Applications will not be deferred because of the absence of an applicant or objector, or other person, who has indicated a wish to speak. NOTE Members such as ward councillors who wish to speak on a particular item at committee may exercise their normal right in accordance with the Council's constitution. They would usually be expected to speak after the public speakers.
- There will be no written submissions, photos, presentations or other material distributed at the Planning Committee meeting by the speaker.

How do I arrange to speak at the meeting?

Anyone wishing to speak will need to confirm his or her intention in writing, or by fax, telephone or email, not later than 4.00pm on the Friday before the committee meeting.

Democratic Services Officer, Hinckley & Bosworth Borough Council, Hinckley Hub, Rugby Road, Hinckley, Leics LE10 0FR
Email democraticsupport@hinckley-bosworth.gov.uk; tel 01455 255879; web www.hinckley-bosworth.gov.uk/planningcommittee